|  |
| --- |
| **Blenheim Archives** **Access Request Form** |
| Name: |
| Item requested or area of interest: |
| Intended use of material: |
| Please read carefully the following statements and indicate your acceptance by signing and dating the form. Copies of regulations and legislation can be obtained from the Archivist. I agree to the *Blenheim* *Archives Access* *Regulations.*I understand that I shall be responsible for compliance with GDPR in relation to any processing by me of personal data obtained from the above records and assume full responsibility under law for any litigation resulting from any breach of this undertaking. My research will not be used to support measures or decisions with respect to particular individuals and will not cause or be likely to cause substantial damage or substantial distress to any person who is the subject of those data while he or she is alive or likely to be alive, assuming a life span of 100 years. I will not make the results of my research available in a form that identifies any data subject without the specific written consent of the data subject [individual] or the data controller [Blenheim Palace Heritage Foundation]. I undertake to collect, use and store data in an appropriate manner, as a data controller under GDPR, and to dispose of this data in an appropriately confidential manner when it is no longer required for my research. Blenheim Palace Heritage Foundation should be acknowledged in all publications. Publications include books, pamphlets, leaflets, periodicals, newspapers, exhibitions, presentation, internal reports, website, interior decoration, advertising matter or souvenirs. I will not contravene any Copyright Legislation during my use of the archives. Blenheim Palace Heritage Foundation retains the copyright for any images taken, including those for private research purposes. Blenheim Palace Heritage Foundation charges for the publication of images taken of archival material. For details of associated costs, please contact marketing@blenheimpalace.com |
| Signature Date |